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MEMORANDUM

TO: Members of the 1996-97 Senate

In Cim

FROM: Dr. Lois Pierce, 1995-96 Senate Chairperson

DATE: March 20, 1996

The first organizational meeting of the 1996-97 Senate is scheduled for 2:30 p.m. on Tuesday, March 26, in 222 J. C. Penney. The agenda follows:

- I. Elect Chairperson (who is required to be a voting faculty senator)
- II. Elect Secretary (who is required to be a voting member of the Senate)
- III. Designate Parliamentarian
- IV. Elect members of the Committee on Committees (who are required to be elected senators)
 - 3 students

1 faculty member from each of the following units: Humanities Science/Math Social Sciences Business Administration Education Nursing Optometry Engineering (Dr. Richard Gardner)

V. Consider recommendation by 1995-96 Executive Committee to reconstitute the Ad Hoc Committee on the Assessment of Educational Outcomes

VI. Other business

REMINDER: The organizational meeting must be convened on time because the 1995-96 Senate will hold its regular meeting at 3:15 p.m. on March 26 in 222 J. C. Penney. Please be prompt. Thank you.